**WSASEA SUMMER Board Meeting**

Board Meeting

Central Washington University

September 16th, 2015

**Board Members Present**

Julie Anderson President, Michael Grosso, Past President, Tommy Skaggs, Vice President, Rachel Lee, Newly Elected Vice President, Annette Clark, Secretary, Jessie Payne, Member at Large, and Kamara Brooks

Meeting started at 12:00 pm, closed at 1:30 pm.

**Treasure Report** given by Kamara Brooks, Treasurer, and accepted last report was Spring Conference.

**Secretary Minutes** given by Annette Clark, Secretary, Spring Conference and Board Meeting read and accepted by the Board. Note made to go over notes at the Spring Conference Planning Board Meeting.

**New Board Members Introduced Kelly Donaldson as Treasurer and Rachel Lee as Vice President.**

**Discussion**

Current membership and emails need to be sent out by Kelly. The newsletter needs to include the membership drive. Listserv was mentioned, do we have it up today and yes from spring conference new members have been added and non-members removed. Only current members are on our listserv.

* Mentor list is now on the Webpage on the left navigation bar (thank you Jesse), we are hoping it would be less intimidating. As well, it was suggested we use listserv more with great information we have come across throughout the year.
* Updates for new board members to the website as well as board members linked so that members when contacting all board members receive the email and can respond. Jessie will make these up-dates.

Newsletter needs to go out announcing Fall Town Meeting with the determined date of October 21st, 2015. The agenda was decided to follow the previous year and try to obtain a guest speaker.

* Michael Grosso will contact Kathi Johnson of CWU to obtain speakers from HR since we are meeting there again this year. If they are not able to be the guest speakers, Julie will contact a teambuilding speaker.
* Jessie and Julie will be working together for the icebreaker.
* We will continue with the WSAC update and Michael will contact to see who will be presenting.
* We will again pay for lunch to make the meeting even more attractive and we will eat at Holmes Dining there at CWU Campus.
* We will be doing the JLD discussion usually lead by the treasurer.
* Round table will be led by Michael or Julie.

Tommie opened the discussion about getting as many people to the meeting. We discussed the topic of using the listserv to promote more attendance and ways to get old members to attend.